

**Privacy notice excerpt as member of the Ashford and Faversham group delivering same day access hub (SDAH) to support the winter pressures**

<p><b>Same Day Access Hub (SDAH)</b> - to support the winter pressures and increase capacity within primary care enabling more face to face appointments to be made available to meet demand.</p>	<p><b>Same Day Access Hub (SDAH)</b> – the purpose of SDAH is to support the winter pressures and increase capacity within primary care enabling more face to face appointments to be made available to meet demand.</p> <p>The source of the information shared in this way is your electronic GP record that is accessed at a central or hub level. A constituent GP practice completes a cross organisational appointment booking from their clinical system within which the patient is registered to the central Clinical Service appointment book. Although this central clinical system will not hold patients’ healthcare information, it will contain the appointment booking itself which will include the patient’s full name, date of birth, age, NHS number and the reason for the appointment booking.</p> <p><b>Data Retention Period</b></p> <p>All records held by the Practice will be kept for the duration specified in the <a href="#">Records Management Codes of Practice for Health and Social Care</a>.</p> <p>Any data (booking information) held by the hub will also be retained for the duration specified in the <a href="#">Records Management Codes of Practice for Health and Social Care</a>.</p>	<p>The processing of <b>personal data</b> is permitted under the following UK GDPR and DPA conditions:</p> <p><a href="#">GDPR Article 6(1) (e) - public interest or in the exercise of official authority;</a></p> <p><a href="#">DPA Section 8 (d) - processing is necessary for the exercise of statutory functions;</a></p> <p>The processing of <b>special categories of personal data concerning health</b> is permitted under the following UK GDPR and DPA conditions:</p> <p><a href="#">GDPR Article 9 (2) (h) - processing is necessary for medical or social care treatment or, the management of health or social care systems and services;</a></p> <p><a href="#">DPA Section 10 (1) (c) – processing is necessary for health and social care purposes;</a></p> <p><a href="#">In accordance with DPA Schedule 1, Part 1, (2) -health or social care purposes means the purposes of preventive or occupational medicine; medical diagnosis; the provision of health care or treatment; the provision of social care, or the management of health care systems or services or social care systems or services.</a></p>	<p><b>You have the right to:</b></p> <ul style="list-style-type: none"> <li>• To access, view or request copies of your personal information;</li> <li>• request rectification of any inaccuracy in your personal information;</li> <li>• restrict the processing of your personal information where: <ul style="list-style-type: none"> <li>✓ accuracy of the data is contested,</li> <li>✓ the processing is unlawful or,</li> <li>✓ where we no longer need the data for the purposes of the processing.</li> </ul> </li> </ul> <p><b>Right to object:</b> In line with the UK GDPR Article 21, you have a general right to raise an objection to the processing of your personal data in some particular circumstances. This right only applies where we cannot demonstrate compelling legitimate grounds for continued processing of your personal data for the purposes of direct provision of care, and compliance with a legal obligation to which we are subject.</p> <p>If you wish to exercise any of your rights please contact the Practice (data controller) or the DPO and your request will be carefully considered.</p> <p><b>Right to complain:</b> If you are dissatisfied with the way your GP Practice process your data, please contact your GP practice directly in the first instance via the ‘Contact Us’ section on our website.</p>
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**Related Legislations:**

[Section 251B Health and Social Care \(Safety and Quality Act\) 2015 \(Duty to Share\);](#)

You can also contact the Ashford GP Federation via [kmicb.ashford.clinicalproviders@nhs.net](mailto:kmicb.ashford.clinicalproviders@nhs.net) for strictly Federation related enquiries.

You also have the right to appeal/complain to the Information Commissioner's Office (ICO). The ICO can be contacted at:

Information Commissioner's Office  
Wycliffe House  
Water Lane  
Wilmslow  
Cheshire

Tel: 0303 123 1113 or 01625 545 745

Email: <https://ico.org.uk/global/contact-us/>