**Hamstreet Surgery**

**Patient Participation Group**

**Meeting**

**Meeting Minutes 18th October 2022 at 5.00pm**

**Held at Hamstreet Surgery**

|  |  |  |
| --- | --- | --- |
| **Present: Dr Kim Manley (Chairperson) (KM),** **Claire Dawber** (**CD**) **Practice Manager,** **Liz Sweeney (LS) (Deputy Practice Manager), Dr David Bridge (DB) James McKenna (JMc), Sue Scamell (SS), Judith Marsh (JM), Sarah Ansell (SA) Virtual, Deborah Comfort (DC) Virtual, Sue Urquart (SU)**  **Susan Gove (SG) Chris Gove (CG) Alina Hicks (AH) Jeff Moorby (JM)** | | |
|  | | **To action** |
| 1 | **Welcome and Introduction**  KM welcomed all PPG Members to the meeting after such a long time of not getting together, during Covid - DC and SA also joined us virtually.  **Action:** |  |
| 2 | **Reconnecting**  Introductions were made around the room, with each member having to use one positive word in their introduction |  |
| 3. | **Terms of reference**  KM read through the terms of the reference – clarifying a few points |  |
| 4. | **GP Report**  DB Discussed and reflected on where Hamstreet Surgery are at present, the Surgery were quick to restart Face-to-Face appointments, rollout vaccine boosters. DB advised of new comers starting, Dr Lourenco and the Trainee Doctors. How the Surgery are getting involved with the Medical School and are a Training Practice for medical students. We also have a Paramedic Practitioner, Clinical Pharmacist and Social prescribers. DB talked about our recent CQC inspection, we have had some non-formal positive feedback.  How our appointment system has been streamlined to include Long term conditions, to be reviewed on Birthday months, along with routine appointments only to be booked one week in advance. How well we have currently rolled out the Covid and Flu vaccines this year. |  |
| **5** | **AOB**  **JMc asked if the Surgery would be able to accommodate the new builds that are going up around the Village, our patients list is always open for new comers, and we regularly review this list. JMc also mentioned that it was sad to hear that the Surgery lost the Minor Injury service. DC wanted to know how often do we have CQC Inspections, (on average every 2 years)**  **KM asked if we have Advanced Practitioners, DB answered not many around at present**  **Action Point: KM is start and work on glossary of terms.**  **Key Objectives**  **Building at Ivycourt**  **Potential Funding**  **Population Profiles**  **Perhaps another Wellbeing Weekend**  **5mins added to next meeting for Twitter training** |  |
| 6 | **Date of Next meetings:**  February 21st 2023 @ 5.00pm  Zoom link to be sent out with the agenda for those wishing to attend virtually |  |